Project Server 2016 (2 Days)

Code : Project-Svr-300

About This Course

This course will teach the student to learn the first things they need to know about Project Server 2016. You'll learn what Project Server 2016 is how people are using Project Server 2016, and the basics of using a Project Server 2016. The trainee will know how to use the out-of-the-box Feature in Project Server 2016.

Technology: Microsoft Project Server 2016
Audience(s):   IT Admin
Language: Speaker Thai / Presentation English & Thai
Prerequisites: Project Account

Course Outline

Module
Module 1: Overview to Project Server 2016 ✦ introduction module. ✦ Architecture, Installation and Upgrade ✦ Installation / Upgrading
Module 2: Lab Installing Project Server 2013 ✦ Setup and Administer Project Web Access ✦ Configure Project Web Access ✦ Customizing Project Web App ✦ Project Web Access
Module 3: Lab Exploring Project Web Access
Module 4: Lab Creating Cost Types and Departments
Module 5: Lab Creating Resources
Module 6: Lab Creating Projects and Tasks
Module 7: Lab Customizing Project Web Access
Module 8: Lab Managing Operational Policies ✦ Permissions and Security ✦ Permissions and Security
Module 9: Lab SharePoint Permission Mode

Module

Module 10: Lab Project Server Permission Mode

Module 11: Lab Creating Resource Breakdown Structure (RBS)
- ✦ Enterprise Custom Calendars, Fields and Lookup Tables
- ✦ Lookup tables
- ✦ Enterprise Custom Fields

Module 12: Lab Enterprise Custom Fields and Lookup Tables
- ✦ Time and Task Management
- ✦ Time Management
- ✦ Task Management

Module 13: Lab Time and Task Management

Module 14: Lab Advanced Task Assignments

Module 15: Lab Assigning and Working with Resources

Module 16: Lab Working with Timesheets

Module 17: Lab Working with Project Schedules

Module 18: Lab Integrating Exchange
- ✦ Business Intelligence and Reporting
- ✦ Managing Reports
- ✦ Common Errors
- ✦ Business Intelligence Features

Module 19: Lab: Configure Business Intelligence

Module 20: Lab: Reports and Dashboards
- ✦ Project Sites
- ✦ Managing Project Sites

Module 21: Lab _ Working with Project Sites
- ✦ Backup and Recovery
- ✦ Backup
- ✦ Recovery

Module 22: Lab_ Backup and Recovery
- ✦ Troubleshooting and Maintenance
- ✦ Maintaining Project Server
- ✦ Troubleshooting

Module 23: Lab_ Troubleshooting and Maintenance